



TOWN OF HUACHUCA CITY

The Sunset City

**MEETING MINUTES OF THE
HUACHUCA CITY TOWN PUBLIC SAFETY PERSONNEL
RETIREMENT SYSTEM BOARD
November 5, 2019 at 5:00pm
HUACHUCA CITY TOWN HALL
500 N. GONZALES BLVD.
HUACHUCA CITY, AZ 85616**

AGENDA

A. Call to Order

Chairman

- Pledge of Allegiance
- Roll Call and Ascertain Quorum

The meeting was called to order at: 5:00 pm

The Pledge of Allegiance was led by: Chairman Wallace

Roll Call: Secretary Donna Johnson

<i>Individual</i>	<i>Position</i>	<i>Present</i>	<i>Absent</i>
Johann Wallace	Chairman	X	
Donna Johnson	Secretary	X	
Lieutenant Joseph Glowacki	Board Member	X	
Officer Christopher Thompson	Board Member	X	
Ashley Pietro	Board Member	X	
Joe Hebert	Board Member	X	

B. Call to the Public

Chair

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public

Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

Call to Public: None

C Consent Agenda

Chair

All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Committee. There will be no separate discussion of these items unless a Committee Member of the Committee, requests that an item or items be removed for discussion. Committee Members may ask questions without the removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

C.1 Consider approval of the minutes of the PSPRS meeting held on September 24, 2019.

Motion C: Open item for discussion and/or action		Action: open
Moved by: Chairman Wallace	Seconded by: Lieutenant Glowacki	

Chairman Wallace: There needs to be a correction of Officer's Thompson's name in the minutes.

Motion C: Approved with correction		Action: Approved
Moved by: Chairman Wallace	Seconded by: Lieutenant Glowacki	

E. New Business before the Commission

Chair

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Chairman and explained by staff. Any citizen who

wishes, may speak one time for five minutes on each agenda item before or after Committee discussion. Questions from Committee Members, however, may be directed to staff or a member of the public through the Chairman at any time.

E.1 Discussion and/or Action [Chairman Wallace]: Approval of Joseph Glowacki's retirement.

Motion E.1: Open item for discussion and/or action		Action: Open
Moved by: Chairman Wallace	Seconded by: Lieutenant Glowacki	

Wallace: Lieutenant Glowacki will abstain himself from this item

Motion E.1:		Action: Approved
Moved by: Chairman Wallace	Seconded by: Officer Thompson	

E.2 Discussion and/or Action [Chairman Wallace]: Acceptance of Joseph Glowacki's resignation letter from PSPRS board.

Motion E.2: Open item for discussion and/or action		Action: Open
Moved by: Chairman Wallace	Seconded by: Officer Thompson	

Lieutenant Glowacki: I've been on this board since we joined the system, we have come a long way and it's been an honor. It was an honor to help get Denis Grey his retirement.

Motion E.2:		Action: Approved
Moved by: Chairman Wallace	Seconded by: Officer Thompson	

E.3 Discussion and/or Action [Chairman Wallace]: Announcement of vacant police officer board seat.

Motion E.3: Open item for discussion and/or action		Action: Open
Moved by: Chairman Wallace	Seconded by: Officer Thompson	

Secretary Johnson: It is a 4 year term

Motion E.3:		Action: Approved
Moved by: Chairman Wallace	Seconded by: Officer Thompson	

E.4 Discussion and/or Action [Chairman Wallace]: Scheduling of the upcoming PSPRS meeting.

Motion E.4: Open item for discussion and/or action		Action: Open
Moved by: Chairman Wallace	Seconded by: Officer Thompson	

Motion E.4: December 17, 2019 at 5pm		Action: Approved
Moved by: Chairman Wallace	Seconded by: Officer Thompson	

F. Chief Report: Recruit Bear is fully vetted in the PSPRS system. Secretary Johnson and myself will be going to a PSPRS conference in January.

Officer Thompson: Could we get some training videos for the meetings?

Secretary Johnson: We could do that

G. Items to be placed on future agenda: Fill of the vacancy, presentation, enrollment into the PSPRS retirement system for finance clerk

H. Adjournment

Motion: to Adjourn		Action: Approved
Moved by: Chairman Wallace	Seconded by:	

Meeting was adjourned at 5:18 pm November 5, 2019.

Approved by Chairman Wallace, December 17, 2019

Chairman Johann Wallace

Attest: _____
Donna Johnson, Secretary

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Public Safety Personnel Retirement System Board on November 5, 2019. I further certify that the meeting was duly called and a quorum was present.

Donna Johnson, Secretary